

REGISTRATION OF LIMITED LIABILITY PARTNERSHIP (LLP) (Document Requirement)

Minimum Requirements

- Minimum 2 Designated Partners – atleast 1 of them should be an Indian resident
- If a body corporate is a Partner, it has to nominate a natural person as its Nominee
- The Partners and Designated Partners can be same person
- There is no concept of share capital, but there has to be some sort of contribution from each Partner
- DIN (Director Identification Number) for all the Designated Partners
- DSC (Digital Signature Certificate) for all the Designated Partners

Partners Document Requirement List

(Please provide scanned copies of below mentioned documents for all the Partners)

Document Particulars	Important Points to be considered
i) Passport size photograph (Mandatory in all cases)	1. The scan documents to be clear & visible
ii. PAN Card copy (Mandatory in all cases)	2. The address proof should be in the name of the applicant and must have Pincode/Zip code in it.
iii. Proof of Residence (in the name of applicant) (Any one of the below)	3. The address proof shall be not older than 40 days (In case of Telephone bill, Bank statement, Elect. bill & Mobile bill)
<ul style="list-style-type: none"> • Bank Statement • Telephone Bill • Passport • Driving License • Electricity Bill • Mobile Bill • Aadhar Card • Voter ID 	4. Filled format of 'Subscribers Sheet' shall be emailed to you – you just have to get the same signed by each Partner.
iv. Subscribers' Sheet	5. Filled format of 'Partner Consent Form' shall be emailed to you – you just have to get the same signed by each Partner.
v. Consent to act as a Partner	

DOCUMENTS FOR REGISTERED OFFICE ADDRESS PROOF

Latest Address Proof (Not older than 60 days)	Important Points to be considered
<p>Following address proof is required:</p> <p>A) <u>Any one of the below:</u></p> <ul style="list-style-type: none"> • Electricity Bill • Telephone Bill • Property Tax Bill • Water Bill <p>B) NOC from the owner (Format will be given by us later)</p>	<ul style="list-style-type: none"> • If any Proof is in Local Language then English Translation copy will be required.



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